

Management Council

McKinley Williams

Agenda

September 30, 2005

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Thursday, September 29, 2005
2:00 p.m., LA-112

Present: Carol Barrick, Iris Bradford, Linda Cherry, Tim Clow, Nick Dimitri, Alex Edwards, James Eystone, Donna Floyd, Susan Lamb, Lynda Lawrence, Mariles Magalong, Jennifer Ounjian-Auque, Darlene Poe, Tom Sharp, John Wade, Janis Walsh, McKinley Williams
Absent: Frank Hernandez, Aleks Illich, Priscilla Leadon, Carlos Murillo
Guests: Eugene Huff from District and Marlene Saks from Atkinson, Andelson, Loya, Ruud & Romo (Facilitator for Sexual Harassment Training)

Topic	Discussed/Conclusion	Follow-up
Collective Bargaining	Lynda Lawrence is our United Faculty Representative. Friday morning is the first training. Negotiations will start at the beginning of the calendar year. Chris Levias will be management representative for the Local 1 negotiations. Sheila Grilli they are looking at the San Diego formula driven model for negotiations.	
Reports - DGC, DMC, MSD, College Council	DGC - Jennifer asked if anyone had any preference to changing the days the committee meets to Tuesdays or Thursdays to please let her know. DMC - Susan said the administrative analyst/confidential positions study is no longer viable and RFP's are going out for an objective company to perform the study. We are still using the old manager evaluation forms and process and beginning in the Spring we will start using the new electronic forms and process to begin the three year cycle for each manager.	DGC - The climate survey will be coming out in December. It will be a 20-minute, on-line, confidential survey. DMC - Susan will be sending out the minutes of the last two meetings. There will be a manager study also. MSD - Please forward any new ideas or suggestions to Carol. Mack reminded everyone about the party at Mack's house for Carlos on October 14th at 5:30 p.m. He encouraged all managers to attend. College Council - Marsha Vallier will bring back new logo ideas to the next College Council meeting -

	<p>MSD - Carol announced we will have the two hour mandatory sexual harassment workshop this afternoon. Mack said the academic senate will choose one manager to sit on their faculty staff development committee.</p> <p>College Council - Mack reported about the discussion the Council engaged in about our current logo and if there is a need to change it. The accreditation self-study report was also discussed and committees were assigned to the four different standards. Mack assured everyone will not have 130 action plans in our self-study this time. We will be sure to keep them to a minimum.</p>	<p>October 12th.</p>
<p>Registration Guidelines for Non-Traditional Students</p>	<p>Mack talked about the Registration Guidelines for Non-Traditional Students. Frank proposed the guidelines for implementation next semester as we have several groups of students who are not able to register by phone or on-line and we needed to revert to the former application system to register them.</p>	<p>We will be hiring more staff in A & R in order to help out with this endeavor. Also, Mack wanted to thank Frank and the A&R staff for developing a solution to the non-traditional student enrollment issue.</p>
<p>Management Support at ASU Events</p>	<p>Mack reported that Gigi had some concerns about managers not being present during the ASU events held on campus. Even if a manager is unable to attend the entire event, Mack encouraged all managers to attend even part of an event.</p>	
<p>Other</p>	<p>Mack reported at last night's board meeting the Library contractor has been removed so we will be going out to bid again. The Voc Tech Building bid was accepted and work will begin next month.</p>	<p>Mack encouraged all managers to attend the Hall of Fame event. Linda distributed invitations. This has become the "signature" event in west county.</p>

	The RTI staff will be relocated to the District Office and the RTI budget will be reduced significantly. The RTI building will be given to DVC to offer more classes. The district receives more monies per FTE for classes offered in rented facilities.	Susan announced that John will be gone for a few days and she needs managerial assistance in covering some of the games today, tomorrow and over the weekend. Linda volunteered to attend the women's volleyball game.
Sexual Harassment Training 2:30 to 5:00 p.m.	Mack introduced Marlene Saks. She presented an interactive training in Sexual Harassment. A 20-minute video was first previewed and then booklets were distributed and specific instances were discussed.	

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President